



*Simplifying  
Book  
Manufacturing*

*Perfect Bound | Case Bound | Smythe | Mechanical Binding | Kitting*

## *Receiving Requirements*

### **ROLL STOCK**

All shipments shall have a numbered packing slip and include:

- Bang Printing's Purchase Order number
- Paper Vendor's name
- Customer name
- Size and basis weight of rolls
- Name of paper
- Quantity of rolls in shipment
- Weight of each roll
- Bang inventory number (if applicable)
- Bang job number (if applicable)

### **SHEET STOCK**

All shipments shall have a numbered packing slip and include:

- Bang Printing's Purchase Order number
- Paper Vendor's name
- Customer name
- Size and weight of sheets
- Name of paper
- Quantity of sheets in shipment and/or quantity of skids
- Bang inventory number (if applicable)
- Bang job number (if applicable)

### **RECEIVING INFORMATION**

*Receiving hours are 7:30am – 4:00pm Monday – Friday.*



#### **Bang Printing – Fulfillment Center**

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